

FEES FOR SCANNING DOCUMENTS FROM THE SPECIAL COLLECTIONS 2023-2024

Approved during the Meeting of the Administration Council of the Lucian Blaga CUL held on 25.09.2023 and established in accordance with Law no. 205/20 April 2001 and Law 344/2009

No.	Document/format	Price
1.	Prints	10 lei/page
2.	Manuscripts	15 lei/page
3.	Maps, stamps, illustrations, photographs	- 20 lei (A4) - 25 lei (A3) - 30 lei (A0)

Specifications:

- 1. For Manuscripts or old books with over 30 pages, the fee doubles.
- 2. For editing or reproduction services, a negotiable fee applies, starting from 10 euro/image/page in exchange for files in high quality TIFF format.
- 3. For partner institutions, the Library management reserves the right to establish the conditions for copying and for the delivery of solicited documents.
- 4. If a request is made with the purpose of scanning documents for study/research (Not publication), the scanning will be done in a Low resolution PDF format. In the case of documents that contain Latin characters, text extraction will be done. The library watermark will be applied (visibly) for every PDF and an editing, printing or copying restriction will be applied.
- 5. Solicitations from the Special Collections Fund that require documentation from the specialized personnel will be charged with an extra fee of 20 Lei/hour.
- 6. Saving data on CD, USB, or delivering data via e-mail, or post office will be charged with 5 lei. When sending data via post office, the solicitor will also pay the post office fees; sending data to a foreign country will be charged with a minimum of 8 Euros.
- $7.\ \mbox{A 20\%}$ discount will be applied to readers with a Library card.
- 8. The employees of CUL Cluj and the teaching staff of BBU may scan a maximum of 25 pages from the Special Collections Fund for free each year.
- 9. The period of execution for scanning solicitations depends on the activity of the Digitalization Laboratory.

The fees can be paid either at the institution pay desk (Accounting, in the CUL Cluj central building) or as bank transfers to one of the following bank accounts:

Currency: LEI: Account opened at the Treasury of the Municipality of Cluj, no. 50035105695, fiscal code 5105695, IBAN: RO34TREZ21620E335000XXXX.

Currency: EURO: Account opened at the Banca Transilvania - Cluj Branch, str. George Baritiu, nr.8, 400027, Cluj-Napoca, cont C13EURCRT0449437901, SWIFT BTRLRO22, cod IBAN RO58BTRLEURCRT0449437901

Currency: USD: Account opened at the Banca Transilvania – Cluj Branch, str. George Baritiu, nr.8,400027,Cluj-Napoca, cont C13USDCRT0449437901, SWIFT BTRLRO22, cod IBAN RO62BTRLUSDCRTCRT0449437901